Below are some ideas that will help you get setup with the necessary tools to help you get going with our program quickly. Although some are optional, they are recommended to get you positioned for the best opportunity for success. Try to get everything on this list completed within 48 hours of joining, and check off each item as you complete them.

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| ☐ Register for the Support Center *(REQUIRED)* | • This is where you create a Support Ticket to get any question answered by the Support Team  
• You must register before using it  
• Visit the URL to the right and click on the **SIGNUP** link in the top right of the page  
• Be accurate when entering your e-mail address  
• You will be sent an e-mail with a confirmation link  
• Click the link to confirm you requested an account  
• You can’t use the system without confirming | [http://support.cashtrackingsystem.com](http://support.cashtrackingsystem.com) |
| ☐ Register for E-mail Notifications *(REQUIRED)* | • Keep up-to-date about our events and training  
• Visit the URL to the right to add your e-mail address to our opt-in list  
• Be accurate when entering your e-mail address | [http://email.cashtrackingsystem.com](http://email.cashtrackingsystem.com) |
| ☐ Order a Landing Page *(OPTIONAL)* | • Get details in the Training Center by viewing the “Landing Page Tutorial” found under the Getting Started menu  
• Order your page at the URL to the right | [http://landingpage.cashtrackingsystem.com](http://landingpage.cashtrackingsystem.com) |
| ☐ Register a Domain Name *(REQUIRED)* | • For good domain name guidelines view the “Landing Page Tutorial” found under the Getting Started menu  
• Get both the .com AND .net version  
• Costs about $25 per year for both  
• Register the names at our recommended Domain Registrar by visiting the URL to the right  
• Not ever going to use the landing page? You will only need one domain name | [http://www.godaddy.com](http://www.godaddy.com) |
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| **Forward your Domain Names (REQUIRED)**                             | • Forward your .com domain name to your landing page  
• Forward your .net domain to your unique Join link  
• Step-by-step instructions are found in the Knowledge Base in the Support Center  
• Submit a support ticket if you can’t do the forwarding  
• Include your GoDaddy Customer ID and password  
• Test your GoDaddy login before submitting your ticket  
• Speed up the process by doing it yourself or having your inviter do it  
• It can take up to 24 hours during the week and up to 3 days on the weekend for the Support Team to do it | http://www.godaddy.com                           |
| **Test your websites (REQUIRED)**                                    | • A notification e-mail will be sent by the Support Team when your landing page is complete  
• If you have forwarded your domain correctly, visit your .com domain name and fill in the form  
• You should be taken directly into your Presentation Center and receive an e-mail notification of a visitor  
• Check both your Inbox and Junk folders for the e-mail  
• Test your Join link by visiting your .net domain  
• Your unique Join link is located in your back office at http://www.cashtrackingsystem.com. Right under your ID number on the main page you will see two URLs. Copy the first one, “Your New Member Join link is:” (it’s the one that ends in your member ID) |                                               |
| **Order a Remote Voicemail service (OPTIONAL)**                      | • Our recommended vendor for recording and storing remote voicemail messages is found at the link on the right  
• Use this vendor for recording a short message, about 2½ minutes long when doing advertising or voice broadcasting  
• Prospects who call will hear that little “Mini Presentation” and are directed to your Landing Page or to leave a voice message  
• Voice mails are e-mailed to you automatically and you can listen to them from your computer  
• You can select a toll-free or local number to include with your ads or voice broadcasting  
• Refer 3 people and your monthly service is free | http://www.CTSRemoteVoicemail.com                |
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| **Record Remote Voicemail message (OPTIONAL)** | • Professional recording services are available at the link to the right  
• Listen to samples of a Remote Voicemail message and Voice Broadcasting messages  
• Recordings are personalized with your own domain name  
• To record your own message, download the “800 # Script” in the “Voice Broadcasting” module found under the “Prospecting” menu in the Training Center | http://recording.cashtrackingsystem.com |
| **Review Back Office links (REQUIRED)** | • Review resources under the Member Tools button  
• Pay particular attention to the “Guidelines” and “Policies” buttons  
• Maintain the proper code of conduct that is required for all members | http://www.cashtrackingsystem.com |
| **Review the Training Center (REQUIRED)** | • Access to the Training Center is given AFTER your inviter confirms receipt of your pledge  
• Click the Training Center button at the top right of your Back Office  
• Watch the video on the Training Center home page FIRST as it explains how to navigate this powerful resource and gives a suggested order for your training  
• Complete training as quickly as possible | http://www.cashtrackingsystem.com |
| **Get some leads (REQUIRED)** | • Choose your prospecting method  
• Get leads and begin contacting prospects  
• Talk to inviter about their recommendation  
• Review the audios and videos under the “Prospecting” tab in the Training Center  
• Take ACTION!  
• No leads, no chance | http://leadstore.cashtrackingsystem.com |
| **Begin contacting prospects (REQUIRED)** | • Don’t wait until you are “perfect”  
• Invite potential prospects now  
• Give them your Landing Page URL  
• Follow up with them  
• Begin contacting prospects with the first few days  
• If calling lead lists, first view the “Interview Techniques” and the “Lead List” modules found under the “Prospecting” menu in the Training Center to fully prepare for that all-important Initial Contact with your prospect |